

Sponsorship Timeline



This is a reminder for sponsors about the timing of important tasks during the refugee sponsorship year. It does not include education and housing.

Pre-Arrival

- Complete Settlement Plan, the Budget and submit both to AURA.
- Sponsor Group Contact Info and Police Checks are on file with AURA.
- Sponsors have attended an AURA Settlement Training Session and have a copy of the AURA Sponsorship Handbook.
- Financial procedures are pre-arranged/discussed, for access to funds.

Permanent Residence (PR) Card should arrive in the mail (processing time changes). If not received, contact AURA.

IFHP coverage ends.

Keep Records!

Remember to keep records of the support your group provides (settlement and financial). IRCC could request proof of your support at any time.

Give sponsored refugees an address to provide on arrival and the phone number of a sponsor who will be at the airport.

Open Bank Account.
Apply for **SIN.**

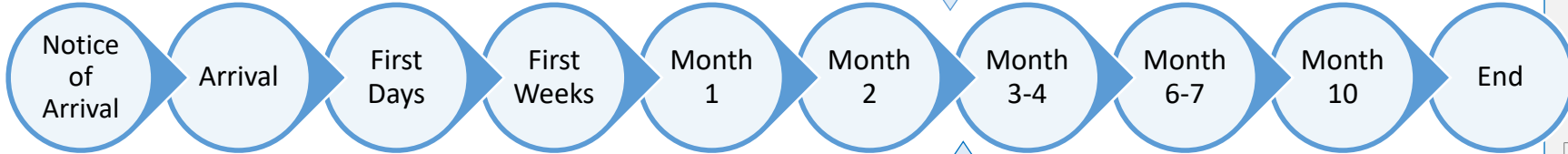
AURA Week 2 Check In (online).

Apply for **Canada Child Benefit (CCB)** as soon as possible (if applicable).

If applying for Social Assistance, contact Ontario Works at least 3 weeks before the end of Sponsorship.
Request "Confirmation of End of Sponsorship" Letter from AURA.

Repay **Travel Loan**, if applicable. AURA will send instructions upon request.

Get **Library Cards.**



Post-Sponsorship

- Records of financial support should be kept by the sponsoring organization for 7 years.
- Familiarize newcomers with the process and requirements for Canadian Citizenship.
- Ensure newcomers are connected with a settlement agency, so they know where to go for help.

Documents Received at the Airport:

- Interim Federal Health (IFHP) Certificate
- Confirmation of Permanent Residence (PR)

PR Card Process is initiated (arrives later in the mail to the address provided upon arrival).

Provide binders, sheet protectors.

Apply for **OHIP** as soon as you can provide all the required documents.

Connect with **doctors** and **dentists** as needed.

Apply for **Healthy Smiles Ontario** (for kids) and **Recreation Subsidies** (Welcome Policy in Toronto).

Timing Varies: Assist with filing tax returns.

If address has changed: Update with AURA, ServiceOntario, IRCC, bank, etc.

Notice of Arrival (NAT)

Newcomers will likely learn of their arrival date about 1 month in advance.

Official NAT received from IRCC by email with itinerary about 2 weeks before.

AURA will update the newcomer's address with IRCC online.

Create a "Sponsorship Contract" with/for the newcomers and discuss it with them.

Check all documents and ID cards to ensure information is correct.

Make copies (front and back) for newcomers to keep.

Complete AURA's End of Sponsorship Survey Online (All Sponsors).

Do not hesitate to contact AURA if you have any questions: 416-588-1612 x0 or questions@auraforrefugees.org